



Exit Condition Report

To be completed by the landlord/agent at the end of tenancy

Each item has been given a column description of 'clean', 'undamaged', 'working'. Tick each column that applies to the item and make any necessary comments. Attach separate page(s) with comments if you need extra space.

Room And Item	Clean	Undamaged	Working	Landlord/agent comments
Front Gardens				gardens weeded
Driveway				
Paving				Clear of weeds
Garden	✓	✓	✓	Roses pruned
Grass	✓	✓	✓	Mowed
Fence	✓	✗	✓	Fencepainted
Verandah	✓	✗	✓	Render fixed
Carport				
Letterbox/Street Number	✓	✗	✓	Letterbox painted
Gutters/Downpipes				
Rear Gardens				A lovely inspection, no problems to report
Paving				Clear of weeds
Garage				
Outside				
Floor				
Walls				
Ceiling				
Lighting				
Points				
Entry/Exterior				Veranda wall needs render and painting
Door				
Screen Door/Security Door	✓	✓	✓	Secure and working
Windows/Window Safety Devices				
Floor				
Skirting				

When complete, return this copy to landlord or agent



Room And Item	Clean	Undamaged	Working	Landlord/agent comments
Walls				
Ceiling				
Entry Lighting	✓	✓	✓	Security sensor light working
Points				
Corded Blinds and Window Coverings				
Bricks				
Kitchen/Meals				Pantry sensor fixed
Floor				
Skirting				
Walls				
Ceiling				
Lighting	✓	✓	✓	Pantry sensor working
Points	✓	✓	✓	
Windows/Window Safety Devices				
Bench	✓	✓	✓	No noted markings
Cupboard	✓	✓	✓	Hing fixed
Drawer				
Sink				
Oven				
StoveTop				
RHood				
Pantry				
D/washer				
Corded Blinds and Window Coverings				
Theatre				Stain removed
Power Sockets	✓	✓	✓	Smart wired with cable

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Room And Item	Clean	Undamaged	Working	Landlord/agent comments
Walls	✓	✓	✓	Freshly painted
Lights	✓	✓	✓	2 down light globes replaced
Carpets	✓	✓	✓	Cleaned
Lounge				Carpet cleaned
Door				
Floor	✓	✓	✓	Carpet cleaned
Skirting				
Walls	✓	✓	✓	Freshly painted
Blinds	✓	✓	✓	Cleaned
Ceiling	✓	✓	✓	Freshly painted
Lighting	✓	✓	✓	All lights working
Points				
Corded Blinds and Window Coverings				
Windows/Window Safety Devices				
Ceiling Fan/Air Conditioner	✓	✓	✗	Requires servicing
Bathroom 1				floor tiles/tiling cracked
Door	✓	✓	✓	
Floor	✓	✓	✓	All tiles wiped clean, area neatly presented.
Walls				
Ceiling				
Lighting				
Points				
Windows/Window Safety Devices				
Sink/Taps	✓	✓	✓	tap(s) fixed
Toilet				
Shower/Bath/Taps	✓	✓	✓	Wet areas are clean and tidy.

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Room And Item	Clean	Undamaged	Working	Landlord/agent comments
Mirror/Cabinet/Vanity				
Towel Rails	✓	✓	✓	Towel rail replaced
Toilet Roll Holder				
Heating/Exhaust Fan/Vent	✓	✓	✓	New heat globe installed
Corded Blinds and Window Coverings				
Bathroom 2				
Door				
Floor				
Walls				
Ceiling				
Lighting				
Points				
Windows/Window Safety Devices				
Sink/Taps				
Toilet				
Shower/Bath/Taps				
Mirror/Cabinet/Vanity				
Towel Rails				
Toilet Roll Holder				
Heating/Exhaust Fan/Vent				
Corded Blinds and Window Coverings				
Bedroom 1				
Door	✓	✓	✗	Scrapes when closing
Floor	✓	✓	✓	carpet neat and clean
Skirting				
Walls				

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Room And Item	Clean	Undamaged	Working	Landlord/agent comments
Ceiling				
Lighting				
Points				
Corded Blinds and Window Coverings	✓	✓	✓	Blinds cleaned
Wardrobe/Drawers/Shelves				
Windows/Window Safety Devices				
Ceiling Fan/Air Conditioner				
Bedroom 2				
Door				
Floor				
Skirting				
Walls				
Ceiling				
Lighting				
Points				
Corded Blinds and Window Coverings				
Wardrobe/Drawers/Shelves				
Windows/Window Safety Devices				
Ceiling Fan/Air Conditioner				
Bedroom 3				
Door				
Floor				
Skirting				
Walls				
Ceiling				
Lighting				
Points				

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Room And Item	Clean	Undamaged	Working	Landlord/agent comments
Corded Blinds and Window Coverings				
Wardrobe/Drawers/Shelves				
Windows/Window Safety Devices				
Ceiling Fan/Air Conditioner				
Dining				
Door				
Floor				
Skirting				
Walls				
Ceiling				
Lighting				
Points				
Windows/Window Safety Devices				
Corded Blinds and Window Coverings				
Ceiling Fan/Air Conditioner				
Toilet				
Door				
Floor				
Walls				
Toilet				
Roll Holder				
Ceiling				
Lighting				
Windows/Window Safety Devices				
Sink				
Corded Blinds and Window				

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Room And Item	Clean	Undamaged	Working	Landlord/agent comments
Coverings				
Laundry				
Door				
Floor				
Skirting				
Walls				
Untitled				
Ceiling				
Lighting				
Points				
Cupboard				
Bench				
Trough				
Washing Machine Taps				
Exhaust Fan/Vent				
Toilet				
Outside Door				
Corded Blinds and Window Coverings				
Windows/Window Safety Devices				
Security/Safety				Security doors all working House alarm working
Smoke Alarms				
RCD/Safety Switch				
Keys/Other Opening Devices				
Entry Lighting				
External Door Locks				
Maintenance Required				1. Render on front veranda required 2. Paint front fence/letterbox

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Room And Item	Clean	Undamaged	Working	Landlord/agent comments
				3. Replace heat globe in bathroom 4. Sensor in pantry not working
Suggested Improvements				At this stage we suggest the repairs to the exterior veranda are carried out within 3 months. Overall the property in in good condition for its age.
Our Summary				Overall we are very happy with the way the tenant is maintaining the property and especially the lounge reprint as discussed. We have made a couple of requests to the weeds in the front garden as detailed in the report but nothing of concern. We do recommend the maintenance items as highlight should be carried out with the render on the veranda the most urgent.

Landlord's or agent's signature

Date

When complete, return this copy to landlord or agent



Translating and Interpreting Service

131 450

Telephone Interpreter Service

If you have difficulty understanding English, contact the Translating and Interpreting Service (TIS) on 131 450 (for the cost of a local call) and ask to be put through to an Information Officer at Consumer Affairs Victoria on 1300 55 81 81.

Arabic

إذا كان لديك صعوبة في فهم اللغة الإنكليزية، اتصل بخدمة الترجمة التحريرية والشفوية (TIS) على الرقم 131 450 (بكلفة مكالمة محلية) واطلب أن يوصلوك بموظف معلومات في دائرة شؤون المستهلك في فكتوريا على الرقم 1300 55 81 81.

Turkish İngilizce anlamakta güçlük çekiyorsanız, 131 450'den (şehir içi konuşma ücretine) Yazılı ve Sözlü Tercümanlık Servisini (TIS) arayarak 1300 55 81 81 numaralı telefondan Victoria Tüketici İşleri'ni aramalarını ve sizi bir Danışma Memuru ile görüşturmelerini isteyiniz.

Vietnamese Nếu quý vị không hiểu tiếng Anh, xin liên lạc với Dịch Vụ Thông Phiên Dịch (TIS) qua số 131 450 (với giá biểu của cú gọi địa phương) và yêu cầu được nối đường dây tới một Nhân Viên Thông Tin tại Bộ Tiêu Thụ Sự Vụ Victoria (Consumer Affairs Victoria) qua số 1300 55 81 81.

Somali Haddii aad dhibaato ku qabto fahmida Ingiriiska, La xiriir Adeega Tarjumida iyo Afcelinta (TIS) telefoonka 131 450 (qiimaha meesha aad joogto) weydiisuna in lagugu xiro Sarkaalka Macluumaadka ee Arrimaha Macmiilaha Fiktooriya tel: 1300 55 81 81.

Chinese 如果您聽不大懂英語，請打電話給口譯和筆譯服務處，電話：131 450 (祇花費一個普通電話費)，讓他們幫您接通維多利亞消費者事務處 (Consumer Affairs Victoria) 的信息官員，電話：1300 55 81 81。

Serbian Ako vam je teško da razumete engleski, nazovite Službu prevodilača i tumača (Translating and Interpreting Service - TIS) na 131 450 (po cenu lokalnog poziva) i zamolite ih da vas povežu sa Službenikom za informacije (Information Officer) u Viktorijskoj Službi za potrošačka pitanja (Consumer Affairs Victoria) na 1300 55 81 81.

Amharic እንገልገሎት ጥገና አስፈጻሚ ፑላር ካሉህዎ የሌላተርገሚያ አገልግሎትን (TIS) በስልክ ቁጥር 131 450 (በአካባቢ ጥሪ ግለሰብ) በመደወል በገንዘብ ደንበኞች ጉዳይ ጽ/ቤት በስልክ ቁጥር 1300 55 81 81 ደውሎ ከመረጃ አቀራቢ ሠራተኛ ጋር አገዳይገኙዎ መጠየቅ።

Dari

اگر شما مشکل دانستن زبان انگلیسی دارید، با اداره خدمات ترجمانی تحریری و شفاهی (TIS) به شماره ۱۳۱ ۴۵۰ به قیمت مخابره محلی تماس بگیرید. وخواهید که شما را به کارمند معلومات دفتر امور مراجعین ویکتوریا به شماره ۱۳۰۰ ۵۵ ۸۱ ۸۱ ارتباط دهد.

Croatian Ako ne razumijete dovoljno engleski, nazovite Službu tumača i prevoditelja (TIS) na 131 450 (po cijeni mjesnog poziva) i zamolite da vas spoje sdjelatnikom za obavijesti u Consumer Affairs Victoria na 1300 55 81 81.

Greek Αν έχετε δυσκολίες στην κατανόηση της αγγλικής γλώσσας, επικοινωνήστε με την Υπηρεσία Μετάφρασης και Διερμηνείας (TIS) στο 131 450 (με το κόστος μιας τοπικής κλήσης) και ζητήστε να σας συνδέσουν με έναν Υπάλληλο Πληροφοριών στην Υπηρεσία Προστασίας Καταναλωτών Βικτώριας (Consumer Affairs Victoria) στον αριθμό 1300 55 81 81.

Italian Se avete difficoltà a comprendere l'inglese, contattate il servizio interpreti e traduttori, cioè il "Translating and Interpreting Service" (TIS) al 131 450 (per il costo di una chiamata locale), e chiedete di essere messi in comunicazione con un operatore addetto alle informazioni del dipartimento "Consumer Affairs Victoria" al numero 1300 55 81 81.